# Adding Additional Input Languages to Windows 7

## Open Region and Language

1. Click on the **Start Button**.
2. Click on the **Control Panel**.
3. Click the **View by:** drop-down menu and select **Large Icons**.
4. Click on **Region and Language**.

## Add a Language

1. Click on the **Keyboards and Languages** tab.
2. Under Keyboards and other input languages, click the **Change keyboards** button.
3. Under Installed Services, click the **Add** button.
4. Select the desired Input Language from the menu.
5. Click OK on each menu until you exit Regional and Language Options. The **Language Toolbar** will appear on the Taskbar next to the System Tray near the bottom right corner of the screen.

## Toggle Languages

1. Click on the **Language Toolbar**.
2. Click on the desired Input Language to switch to it.
3. Repeat steps 1-2 to toggle between Input Language settings.